



CANNON BUILDING
861 SILVER LAKE BLVD., SUITE 203
DOVER, DELAWARE 19904-2467

STATE OF DELAWARE
BOARD OF PLUMBING AND HVACR EXAMINERS

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PUBLIC MEETING MINUTES:	BOARD OF PLUMBING & HVACR EXAMINERS
MEETING DATE AND TIME:	Tuesday, January 8, 2019 at 8:30 a.m.
PLACE:	861 Silver Lake Boulevard, Dover, Delaware Conference Room A , second floor of the Cannon
MINUTES APPROVED:	February 12, 2019

MEMBERS PRESENT

Frank Beebe, Professional Member
James Anderson, Public Member
John Mills, Professional Member
Harold Caswell, Professional Member, Vice President
Matthew Reilly, Professional Member
Charles Robbins, Professional Member, President

MEMBERS ABSENT

John Brady, Public Member
Craig Tenaro, Professional Member

DIVISION STAFF/DEPUTY ATTORNEY GENERAL

Eileen Kelly, Deputy Attorney General
Caryn Scott, Administrative Specialist II

OTHERS PRESENT

Jonathan Sargenant, Megaflex
John Behornal, NCC Dept. of Land Use

CALL TO ORDER

Mr. Robbins called the meeting to order at 8:40 am

REVIEW OF MINUTES

A motion was made by Mr. Beebe, seconded by Mr. Caswell, to approve November 13, 2018 meeting minutes. The motion carried unanimously.

UNFINISHED BUSINESS

Final Denial

A motion was made by Mr. Robbins, seconded by Mr. Caswell to approve the following applications for Final Denial:

Shaun Cook
Joseph Walker

The motion carried unanimously.

Re-Review of Application for Examination

Tye Poling

A motion was made by Mr. Caswell, seconded by Mr. Beebe, to deny for Examination the application of Mr. Tye Poling for Master Plumbing due to not enough time under a Master per Rules & Regulation code 1808 (a)(1). The motion carried unanimously.

NEW BUSINESS

Review of Examination Applications- Master HVACR & HVACR Restricted

Hitachi Blake

A motion was made by Mr. Mills, seconded by Mr. Reilly to proposed to deny the application of Mr. Blake for Master HVACR Restricted due to not providing a letter of explanation and not having enough time working under a Master per Rules & Regulation code 1808 (a)(1). The motion carried unanimously.

Matthew Mealy

A motion was made by Mr. Mills, seconded by Mr. Caswell to approve the application of Mr. Mealy for Master HVACR. The motion carried unanimously.

Andrew Higgins

A motion was made by Mr. Mills, seconded by Mr. Anderson to table the application of Mr. Higgins for Master HVACR due to wanting to know what he is license for and who he worked under for parts he does not have. The motion carried unanimously.

Review of Examination Applications- Master Plumber

Aaron Moores

A motion was made by Mr. Caswell, seconded by Mr. Reilly to approve the application of Mr. Moores for Master Plumber. The motion carried unanimously.

Travis Justice

A motion was made by Mr. Caswell, seconded by Mr. Beebe to table the application of Mr. Justice for Master Plumber due to wanting specific dates of employment under a Master per Rules & Regulations code 1801 (a)(1). The motion carried unanimously.

Michael Shelley

A motion was made by Mr. Mills, seconded by Mr. Caswell to table the application of Mr. Shelley for Master Plumber due to wanting updated Verification of Employment form(s) working under a Master. The motion carried unanimously.

Jeffrey Schlecht

A motion was made by Mr. Caswell, seconded by Mr. Beebe to deny the application of Mr. Schlecht for Master Plumber due to not providing evidence that he worked under a Master for 7 years per Rules 7 Regulation code 1808 (a)(1). The motion carried unanimously.

Review of Reciprocity Applications- Master Plumber

James Webster

A motion was made by Mr. Caswell, seconded by Mr. Reilly, to approve the application of Mr. Webster for Master Plumber. The motion carried unanimously.

Scott Hall

A motion was made by Mr. Caswell, seconded by Mr. Beebe, to approve the application of Mr. Hall for Master Plumber. The motion carried unanimously.

James Darling

A motion was made by Mr. Caswell, seconded by Mr. Beebe, to approve the application of Mr. Darling for Master Plumber. The motion carried unanimously.

Ratification of Applications

A motion was made by Mr. Robbins, seconded by Mr. Mills, to table the ratification list until next board meeting (February 12, 2019). The motion carried unanimously.

CORRESPONDENCE

Inquiry from Terrence Webb

Individual needs to fill out application for parts he wants to sit for and have proof of experience.

OTHER BUSINESS BEFORE THE BOARD

Mr. Chuck Davis (DPH) spoke with Mr. Robbins about ICC 2018 codes

PUBLIC COMMENT

*Jonathan Sargeant asking about codes

NEXT SCHEDULED MEETING

The next board meeting will be held February 12, 2019 at 8:30 a.m. in Conference Room A, second floor of the Cannon Building, 861 Silver Lake Boulevard, Dover, Delaware.

ADJOURNMENT

A motion was made by Mr. Beebe, seconded Mr. Mills, to adjourn the meeting. The motion carried unanimously. The meeting adjourned at 10:05 am.

Respectfully submitted,

Caryn Scott

Administrative Specialist II